

CMI QUALITY POLICY STATEMENT

The top management of CMI, heads of the calibrating and of the testing laboratory, management of producer of reference materials management certification bodies of CMI, management of Inspection Body and management notified body declare,

in the interest of integrity of uniform national metrological system in the frame of CR and a long-time conformity of the system with the requirements of national economy inside of the unique European space,

- in accordance with the international obligations of the Czech Republic (CR), to assure with the full efficiency and flexibility the technical realization of the system of units SI and to assure on the top level the international recognised traceability for every necessary disciplines of the measurements on the territory of CR;
- to assure on the required level the activities of the state administration which were delegated on the Institute concerning the law on metrology and to assure the following activities prescribed in the foundation deed, resp. coming out of the status in accordance with the generally valid juridical prescriptions as for the juridical status of the Institute;
- by the activities having the character of conformity assessment and inspection activities, strongly and continuously apply the neutrality by the decisions, in another way, try for the fulfilling of the regular needs of the submitters of these activities;
- to assure the keeping of professional practices in the laboratories by the form of participation on the interlaboratory comparisons, on the proficiency testing, by the validation of the methods, by the checking of administration of prescribed documentation and of the conditions for metrological operations;
- continuously cultivate and develop the system of quality of the Institute in direction to effort its transparency, confidence and neutrality by decisions on the basis of valid international standards, at first of ČSN EN ISO/IEC 17025 on the basic level, and of the next international accepted approaches and systems of management (ČSN EN ISO 9001, ČSN EN 45011, ČSN EN ISO/IEC 17020, ČSN EN ISO/IEC 17021, ČSN EN ISO/IEC 17024 and ČSN EN ISO/IEC 17043, ISO Guide 34);
- for the field of production of reference materials to produce reference materials according to requirements in TNI Guide ISO 34:2013 and according to definition in ISO Guide 30, for the field of production of certified reference materials according to ISO Guide 35 with issued certificates according to ISO Guide 31;
- for the case of using of subcontractors' activities to assure adequate verification of suitable competence;
- to maintain and develop range of activities and quality management system of specialized accredited activities in CMI – for the field of the conformity assessment and the assessment of the certification of products, inspection activities, management systems of producer, producing of reference materials, the interlaboratory comparisons, proficiency testing and certification of personnel in metrology, In this way to create necessary assistance to producers and importers of measurement instruments and terminal telecommunication equipment, calibration laboratories, authorized metrology centres and other bodies, including CAI, COSMT, CTIA, MIT etc.;
- actively participate on the activities of international organisations being interested in metrology and telecommunications terminal equipment and to transfer immediately the gained experiences into the practice of Institute;
- support continuously and efficiently the development of qualification and motivation of employees of the Institute, to organize the necessary educations and to evaluate its effectiveness; to realise economic tools for support of technical training, to generate

motivational tools for persons in order to increase their professional qualification and appropriate tools for its demonstration;

- continuously acquaint the employees of the Institute with the matter, with the reason and with documentation of the management system of Institute, which is the subject of fulfilling of this declaration, in order to archive by the employees the internal coincidence with the given goals by performing their working activities;
- regularly inform the publicity about the results of activities of the Institute and answer to the publicity the questions on the field of metrology; conformity assessment terminal and other telecommunication equipment and electromagnetic compatibility of equipment;
- to aim on the purchasing of metrological operations (services) to which is Institute established in full accordance with the actual, and also with in the future expected requirements, of the internal and external customers. Including of the government as the customer for the activities of state metrological administration (public-juridical activities). In this way to develop the partner relations inland and abroad; for the field of tests to boot the new branches and procedures of measurement in keeping with development of standardization and to extend technical capabilities of laboratory following to field of creation of standard;
- by development of technical background of the Institute, by the professional education of the personnel for collaboration with the customers, to create the conditions for the subjects being influenced by the regulations of the law on metrology or relevant field of scope of Law about technical requirements for products, for effective fulfilling of their legislative obligations without the problems;
- by taking of the principles of processing leadership, to effort for the continuously development of the procedures in all the scopes of the activities of Institute;
- to effort loyalty the internal teamwork and collaboration inside of the Institute (creation of the teams and working groups), to stimulate the creativity and innovations;
- by analysis of the existing organization structure of the Institute, including the means of communication, to search and to take the precautions which are leading to the effective, quick and cheap structure of the organization and of the leadership;
- to assure the security and health care by the work permanently. In the frame of the disponsible means to effort for the above-standard level of the working conditions and in the frame of mission of the Institute to support the activities and to take the precautions aimed on the care of the living environment;
- on the long-term basis to aim on the integration of the management system;
- on the long-term basis to take the adequate steps for assurance of the suitable level of the sources for realization of the strategy presented above.

Dne: 28 .8. 2015

Podepsáni:

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